



Ragged Lake Composting Facility Community Liaison Committee

SUMMARY NOTES OF CLC MEETING # 3 May 31, 2018

The meeting summary notes recorded here are not intended to represent a verbatim record of the meeting proceedings but rather an overview of the discussions and a listing of any action items agreed to during the meeting.

Attendance:

CLC Members Present	CLC Members Not Present	Guests
Bob Dooley	Frank Johnston	Kim Ungar (AIM)
Tom Seguin	Councillor Steve Adams	
Maureen Yeadon	Matt Keliher (HRM)	
Krista Flanagan (HRM)		
Jordan Vallis (HRM Alternate)		
Darren Evans (AIM)		
Dennis Perlotto (AIM)		

LOCATION: Coastal Inn, 98 Chain Lake Drive, Halifax, NS

The CLC meeting agenda was presented as follows:

#	Agenda Item	Presenter	Time
1	Introduction of new CLC public member: Mr. Bob Dooley		5 minutes
2	Review of Summary Notes of CLC Mtg # 2; March 1, 2018	All	10 minutes
3	Discuss Action Items from CLC Mtg # 2, Mar 1, 2018: 2.4: Public access to CLC documents and posting a notification in the Prospective publication 2.6: Posting of a public notice advising of the Compost Facility and contact information at the Circle K. 2.7: Discuss desire/dates for facility tour(s) 2.10: Proposed monthly ops report	All	45 minutes



4	Discuss Odour Complaints: 2018 Complaint # 2: April 20, 2018 2018 Complaint # 3: May 9, 2018	All	15 minutes
5	Review Final status of facility repairs from damage caused on Dec 25, 17 and Jan 4, 18	AIM	5 minutes
6	Update in-ground biofilter media replacement	AIM	5 minutes
7	Discuss public compost giveaway program	All	15 minutes
8	Open discussion, Q&A	All	20 minutes

Meeting commenced at 7:05PM

Summary of CLC Meeting Discussions

#	Item	Action
3.1	Bob Dooley was introduced as the new public member of the CLC. Mr. Dooley is the proprietor of Ace Upholstery on Prospect Road. D. Perlotto gave a brief summary of AIM's background in the composting business and AIM's relationship with HRM. Jordan Vallis attended this meeting as Matt Keliher's alternate as Matt was unavailable to attend.	
3.2	The Summary Notes from the previous meeting were approved by the CLC. D. Perlotto commenced a Power Point presentation following the items listed on the agenda.	
3.3	The CLC was informed that CLC documents have been posted on AIM's corporate website as agreed (Meeting 1 & 2 presentations and Summary Notes, Monthly Reports, etc.). The link is as follows: http://aimgroup.ca/en/community-liaison-committee-documents/	
3.4	AIM has contacted the Prospect Road Community Center regarding placing a notice of the existence of our CLC in their Prospective publication. AIM is on their list for ad placement in the August/September edition. The Prospective is published twice yearly. AIM has committed to placing ads in the next two editions. AIM will produce a draft of the notice for review by the CLC this month. Once finalized, the notice will also be posted on the AIM website along with the CLC Terms of Reference. The CLC members agreed that the names of members should be posted but contact information provided for inquiries or feedback will be directed to AIM, using the same contact information as is on the notice placed at the Circle K at the Irving station.	A draft CLC notice for the Prospective will be distributed for member review in June. The approved notice to be published in the fall edition of the Prospective.
3.5	The Facility Notice posting approved by the CLC has been displayed at the Irving/Circle K since early April (beside the front door and on a	Provide Circle K with new business card or



	<p>public bulletin board at the back of the store). Tom Seguin also implemented a log book as agreed to record odour complaints or other related customer feedback regarding the facility. A few incidents were recorded in the log book where customers had commented on odour but no formal complaints resulted. Some were about the smell of individuals who may have been our employees or other compost/garbage truck drivers/workers.</p> <p>AIM contact information handout sheets are now available to be given to customers who express concerns about odour at the store. It was agreed this may help with the feedback process. New AIM contact information handouts in business card (or other similar) format will be ordered and provided to the store.</p>	<p>other similar format Facility contact information.</p>
3.6	<p>It was agreed that a facility tour for public members will be held on Wednesday, June 13th, at 10 AM Atlantic Daylight Time. Details to follow. As noted previously, tours can be arranged for CLC members who cannot attend on June 13th on alternate dates with a minimum of once business day of notice.</p>	<p>Details of Facility tour to be sent to CLC members.</p>
3.7	<p>An example of one the Facility Monthly Reports was presented for any further comment (April). The report's format and content was approved as presented and will continue to be posted monthly on AIM's corporate website.</p>	
3.8	<p>A discussion around leachate generation and use/disposal ensued. D. Perlotto explained that modern compost facilities consume any leachate generated within the process. No leachate remains to be disposed of. In some cases, external water supply is required but "water-negative" is the standard in modern aerobic composting facilities.</p>	
3.9	<p>Two formal odour complaints were received since the last CLC meeting (three total this year to date) and were presented as follows:</p> <p><u>April 20th at 15:32</u></p> <ul style="list-style-type: none"> • Complaint filed by email from a patron at the Irving Station. AIM was advised and investigation began at 15:43 • No unusual processing at plant; no trucks being received at that time. • Wind was very strong and choppy, gusting between 25 – 30 km/h; from the N- NW -W • Physical visits made to Irving and nearby areas with nothing out of ordinary noted • Irving staff did not indicate any unusual conditions 	



	<ul style="list-style-type: none"> In-ground biofilter media replacement had recently been completed Report filed with NSE as per operating permit requirements <p><u>May 9th at 13:46</u></p> <ul style="list-style-type: none"> A complaint was filed by email from a patron at the Irving Station. AIM was advised and the investigation began at 14:00. No unusual processing at plant; no finished compost trucks being loaded but typical receiving activities underway. The wind direction was from the N-NW winds at approximately 5 km per hour. Physical visits to Irving and nearby areas with nothing out of ordinary noted. Irving staff did not indicate any unusual conditions. Report filed with NSE as per operating permit requirements 	
3.10	D. Perlotto presented the status of the storm damaged building roof repairs. Only re-tightening of the fabric roof panels remains for the Curing Building. A more permanent patch is now installed on top of the temporary patch that had been placed on the Screening Building shortly after the storm.	
3.11	D. Perlotto informed the committee that the filter media in the inground odour control biofilter has been replaced. Two of four cells were completed in Q4 of 2017 with the last two completed by April this year.	
3.12	M. Yeadon had suggested that a compost giveaway event may be appreciated by the public. D. Perlotto indicated that a compost offering would likely be a blended product that is more suitable for household use. HRM will consider the suggestion for next year's budgeting planning, with the intentions of having a compost giveaway occur in early spring of 2019.	HRM to consider compost giveaway event next year.
3.13	it was also suggested that the Facility, and AIM, may want to increase their exposure in the community in a proactive way, such as sponsoring a local youth sports team. This would allow the Facility and AIM to engage the community in a positive way rather than simply in response to incidents or complaints.	AIM to review options in the Ragged Lake area

Meeting adjourned at 8:30 PM

Next meeting is 7:00 PM Thursday September 13, 2018