



Ragged Lake Composting Facility Community Liaison Committee

SUMMARY NOTES OF CLC MEETING # 1 November 23, 2017

The meeting summary notes recorded here are not intended to represent a verbatim record of the meeting proceedings but rather an overview of the discussions and a listing of any action items agreed to during the meeting.

Attendance:

CLC Members Present	CLC Members Not Present	Guests
Frank Johnston		Kim Ungar (AIM)
Tom Seguin		
Maureen Yeadon		
Councillor Steve Adams		
Matt Keliher (HRM)		
Jordan Vallis (HRM)		
Darren Evans (AIM)		
Dennis Perlotto (AIM)		

LOCATION: Coastal Inn, 98 Chain Lake Drive, Halifax, NS

The CLC meeting agenda was presented as follows:

1	Introductions of CLC Members	All	10 minutes
2	Review CLC Terms of Reference	AIM	20 minutes
3	Discuss the CLC mandate with respect to future organic waste management plans	HRM	10 minutes
4	Elect/Appoint CLC Chair	All	10 minutes
5	Review of existing facility and operations	AIM	20 minutes
6	Present recent operating statistics	AIM	15 minutes
7	Discuss and plan tour of existing facility	All	10 minutes
8	Confirm dates for future meetings	All	10 minutes
9	Open discussion, Q&A	All	15 minutes

Meeting commenced at 7:05PM



Summary of CLC Meeting Discussions:

#	Item	Action
1.1	Committee members and guests were introduced. Nine people in total were present for the first CLC meeting.	
1.2	D. Perlotto commenced a Power Point presentation following the items listed on the agenda.	
1.3	D. Perlotto proposed that the Committee member terms should extend until AIM's current management contract with HRM which would be until the end of March 2019. The CLC Committee Terms of Reference indicated a one year term. All agreed that the membership would continue until March 31, 2019.	
1.4	M. Yeadon asked if the minutes of the meeting would be made public. F. Johnston asked if the presentation would also be made public. The Committee agreed that both could be made public online on AIM's website or on HRM's website. AIM and HRM will provide an appropriate online venue.	HRM/AIM
1.5	D. Perlotto reviewed the intended Committee membership structure and explained the difficulty that AIM encountered in attracting members despite using social media, direct mailing, and newspaper ads. Councillor Adams indicated he would be able to find a 9 th member for the Committee. The Committee agreed that Councillor Adams could solicit another community member.	Councillor Adams
1.6	M. Keliher explained that the CLC Committee's mandate is limited to the current activities and concerns related to the existing Ragged Lake Facility under AIM's management. Any requests for information or discussion regarding HRM's future composting facility plans would have to be directed to HRM only and not the Ragged Lake CLC. The Community members understood and appreciated the explanation.	
1.7	D. Perlotto opened the discussion up as to how appointing a Committee Chair could be handled and if there should there be a Co-Chair. It was agreed that D. Perlotto would solely assume the role of Chair.	
1.8	Regarding traffic issues, F. Johnston indicated that in his experience, the intersection of Mills Dr. and Prospect Rd. can be dangerous with respect to turning maneuvers and the number of trucks. The potential for danger could also increase at the intersection of Evergreen Place	



	and Prospect Road if the number of trucks to the Ragged Lake facility were to increase.	
1.9	D. Perlotto explained to the Committee that biofiltration is still the technology of choice for odour control for composting facilities and that current state of the art biofilter equipment is much more effective than the designs available 20 years ago. He also explained how odour is now measured and how odour concentrations are derived.	
1.10	All the community members claimed that the very few formal odour complaints registered are likely not reflective of the odours that have been experienced, particularly at the Irving station. The community members feel that the short-term and transient nature of people's exposure - stopping for gas and convenience store shopping - may be the reason they don't report any noted odours. Also, the community members of the Committee believe that the public may not know of the existence of the Compost Facility and that this might be the source of the odours they encounter. It was suggested that if people knew of the potential source located in the vicinity, and if they were somehow instructed on where and how to notify any noted odours (e.g. dialing 311, etc.), there would be more formal notifications registered by the public. It was agreed that HRM and AIM would propose suggestions on how to solicit public feedback regarding odour experienced at the Irving location and report to the CLC at the next meeting.	AIM/HRM
1.11	Facility tour dates for Committee members will be proposed by AIM. These will be scheduled to occur in the new year.	AIM
1.12	D. Perlotto asked the Committee for their preference on how frequently the Committee should meet in the 2018. It was agreed that there would be quarterly meetings to March 2019. Dates will be proposed by AIM. Operational update summaries will be distributed for reference prior to the scheduled meetings.	AIM
1.13	It was asked that monthly operating summary reports be provided electronically to the CLC members. They will include a summary of production numbers, environmental issues if any, and any other specific items that occurred that month. AIM will prepare a sample report for November and distribute to the CLC for comment.	AIM

Meeting adjourned at 8:45PM

Next meeting date TBD.