



Ragged Lake Composting Facility Community Liaison Committee

SUMMARY NOTES OF CLC MEETING # 5 December 6, 2018

The meeting summary notes recorded here are not intended to represent a verbatim record of the meeting proceedings but rather an overview of the discussions and a listing of any action items agreed to during the meeting.

Attendance:

CLC Members Present	CLC Members Not Present	Guests
Bob Dooley	Matt Keliher (HRM)	Kim Ungar (AIM)
Maureen Yeadon		
Frank Johnston (arrived shortly after mtg start)		
HRM Councillor Steve Adams		
Krista Flanagan (HRM)		
Jordan Vallis (HRM Alternate)		
Darren Evans (AIM)		
Dennis Perlotto (AIM)		

LOCATION: Coastal Inn, 98 Chain Lake Drive, Halifax, NS

The CLC meeting agenda was presented as follows:

#	Agenda Item	Presenter	Time
1	Review and Approval of Summary Notes of CLC Mtg # 4; Sept. 13, 2018	All	5 minutes
2	Discuss Action Items from CLC Mtg # 4, Sept 13, 2018	All	25 minutes
3	Q3 - Plant Operations Update	AIM	15 minutes
4	HRM Detailed Review of Incoming Feedstock for Ragged Lake	HRM	15 minutes
5	Screening Building Replacement	AIM	10 minutes
6	Open discussion, Q&A	All	20 minutes



Meeting commenced at 7:00 PM

Summary of CLC Meeting Discussions

#	Item	Action
5.1	Copies of the Summary Notes of Meeting #4 were distributed and reviewed by the Committee. The notes were approved as recorded.	
5.2	The Committee was informed that the new manager of the Irving/Circle K has been approached twice and has not committed to joining the CLC. K. Ungar confirmed that the AIM notice is still visibly posted but the log book and cards had been removed from behind the counter. Store staff were aware of the process but indicated that these items were removed in a “purge” of behind the counter clutter.	K. Ungar will meet with the store manager again to see if the process can be re-established in some form.
5.3	D. Perlotto informed the Committee that the AIM website is up to date containing the following information: CLC Meeting Notes and presentations up to Meeting #3; Facility Monthly Reports up to October; CLC Terms of Reference; copy of the CLC Notice as advertised in the community Prospective publication.	AIM to continue to post documents to website as they are finalized
5.4	AIM and HRM gave the compost giveaway idea a lot of consideration but have decided not to proceed at this time. Concerns were raised regarding logistics, public safety/liability, residential “readiness” of the product – blending required, budgetary funds were not allocated and the impact on other compost vendors. M. Yeadon added that the program could be limited to local residents if it does happen in the future.	
5.5	K. Ungar attended a meeting with the staff at the Prospect Road Community Center to discuss possible opportunities for AIM to sponsor a community program or event. He met with Shirley Jollimore, Executive Director; Jessica Morrissey, Programs & Events Manager; and Amy Hockin, Manager of Operations & Finance. The staff were very pleased with AIM’s offer of support and were very eager for AIM to become involved in the Community Center’s activities. It was agreed that the staff would propose some ideas early in the new year. Councillor Adams suggested that the Terence Bay Community Center may be in need of support as well.	K. Ungar will follow up with the Community Center staff early in the new year.



5.6	<p>D. Perlotto noted that electronic calendar invitations had been sent out to all Committee members covering the CLC meetings scheduled up to February 2020 as follows:</p> <ul style="list-style-type: none">• Dec 6, 2018• Feb 28, 2019• May 30, 2019• Sept 12, 2019• Dec 12, 2019• Feb 27, 2020	
5.7	<p>D. Perlotto provided an operations update for Q3. No odour complaints were received in the period with 3 complaints recorded YTD.</p>	
5.8	<p>HRM (Jordan Vallis) presented a detailed summary of the facility's incoming tonnages for the 2 year period from April 1, 2016 to March 31, 2018. The proportions of residential and commercial tonnages were discussed as well as the quantities and categories of materials that were processed outside of HRM. The reasons for diverting these materials were explained.</p>	
5.9	<p>D. Perlotto presented the Screening Building roof replacement project that is to take place early in the new year. F. Johnson asked for a description of the building's purpose. The building is used for processing material that has completed the curing stage. In the screening stage, the finished compost is separated out using powered screening equipment located in this building. Finished compost is stored and then shipped out of this building by truck. The cost of the project is between \$200k and \$300k and includes new lighting. It will take approximately 4 weeks to complete the project, once all approvals are in place.</p>	
5.10	<p>The members noted again that the process AIM is following regarding the CLC proceedings, activities, summary notes and follow up is good and is very much appreciated by all. The time invested in the CLC by all members continues to be of value.</p>	

Meeting adjourned at 8:05 PM

Next meeting is 7:00 PM Thursday February 28, 2019