



Ragged Lake Composting Facility Community Liaison Committee

SUMMARY NOTES OF CLC MEETING #9 February 27, 2020

The meeting summary notes recorded here are not intended to represent a verbatim record of the meeting proceedings but rather an overview of the discussions and a listing of any action items agreed to during the meeting.

Attendance:

CLC Members Present	CLC Members Not Present	Guests
Andrew Philopoulos (HRM)		Bruce Holland
Bob Dooley		Ken Kielly (AIM)
Councillor Steve Adams (HRM)		
Darren Evans (AIM)		
Frank Johnston		
Kim Ungar (AIM)		
Krista Flanagan (HRM)		

LOCATION: Coastal Inn, 98 Chain Lake Drive, Halifax, NS

The CLC meeting agenda was presented as follows:

#	Agenda Item	Presenter	Time
1	CLC Membership Changes	All	2 minutes
2	Review and Approval of Summary Notes of CLC Meeting #8 – Sept 12, 2019	All	3 minutes
3	Discuss Action Items from CLC Meeting #8 – Sept 12, 2019	All	10 minutes
4	AIM's Management Contract Extension	AIM	5 minutes
5	Plant Operations Update	AIM	15 minutes
6	Screening Building Replacement Update & Ventilation Upgrade	AIM	10 minutes
7	Open Discussion, Q&A and next meeting dates	All	15 minutes

Meeting commenced at 7:00 PM



Summary of CLC Meeting Discussions

#	Item	Action
9.1	<p>Introductions went around. Guests invited to the CLC included Ken Kielly (AIM) and Bruce Holland.</p> <p>K. Ungar advised of CLC Membership Changes including Maureen Yeadon's resignation from the CLC. The CLC will require a new member to fill her spot. AIM is committed to providing a tour and CLC documents to potential candidates.</p>	<p>Members to consider potential candidates within the area</p>
9.2	<p>Copies of the Summary Notes of Meeting #7 were distributed and reviewed by the Committee. The notes were approved and seconded as recorded.</p>	
9.3	<p>K. Ungar advised that the website has been updated with current monthly reports and meeting documents.</p>	<p>K. Ungar to continue to upload CLC documents to AIM website</p>
9.4	<p>K. Ungar stated it has been difficult to keep continuing to issue the "Notice cards" at the Irving as the cards keep getting misplaced. There were minimal numbers given out. The notice however is still posted in the window. No further questions from the Committee.</p>	
9.5	<p>K. Ungar posed the question to the CLC about adjusting the schedule of meetings and if there are no planned or critical updates then move to biannual meetings instead of quarterly.</p> <p>K. Ungar asked for motion to continue the CLC along with the current memberships for another year due to an extension of AIM's management contract until March 31, 2021. Bob motioned to continue, and it was accepted.</p>	
9.6	<p>K. Ungar provided a plant operation update. There were 2 odour complaints filed in 2019 in the first quarter. No complaints have been received to date.</p>	
9.7	<p>AIM's Annual Report is due March 15th</p>	
9.8	<p>S. Adams inquired further about the complaints in 2019. K. Ungar explained that both were issued by Frank and one of them HRM inspected the site after the complaint, which confirmed the site was not generating odours but that the odours were generated from a nearby site.</p>	



9.9	<p>The 2019 year-end processing stats were presented by K. Ungar. Compost amounts fluctuated during the year.</p>	
9.10	<p>A. Philopoulos posed question about how the plant operations were impacted with Hurricane Dorian. D. Evans explained that it wasn't a huge impact and it was good to receive more trees for the bulking component of the compost material. Tonnages were also higher than normal during this time but there were no processing issues.</p>	
9.11	<p>K. Ungar stated that the Screening Building Roof Replacement Project was complete. The screening building had been completely emptied and cleaned of material before demolition to minimize odor issues. The project began in September with the final building inspection completed on November 1, 2019. The project went well.</p> <p>Bruce Holland asked if it was constructed with the same material. K. Ungar explained it was a similar tarp however there were all new trusses, tarps, and lighting installed.</p>	
9.12	<p>K. Ungar explained that the ventilation will be upgraded in the screening building. There are currently 6 exhaust fans going to the biofilter and the plan is to increase the speed of the exhaust fans. K. Kielly explained that the fan speeds have positive implications for the community and for the building site as they help to trap in odours in the biofilter properly.</p>	
9.13	<p>Open Discussion:</p> <p>K. Ungar proposed that meetings be reduced to twice annually if everyone agrees. It is also stated in the CLC Terms and Conditions. The next meeting date would be September 10, 2020. If there were concerns in the future a meeting could be scheduled at the request. There were no objections and it was approved to move to biannual meetings.</p> <p>K. Kielly explained that meetings could be adjusted in the future depending on the requirements of the new Organics RFP and facility.</p> <p>S. Adams posed a question to A. Philopoulos regarding the Organics RFP process timeline as it is now an open discussion. A. Philopoulos explained that proponents can propose designs on two of the existing composting sites, Ragged Lake and Burnside. They expect to be in front of council sometime in December, with award and taking over of composting operations in April 2021.</p>	



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	<p>B. Holland posed a question asking if there is an RFP program going along side by side with the landfill. A. Philopoulos explained no, that there is a current operations contract with Mirror until 2035.</p> <p>B. Dooley posed a question asking if the proponents can choose either compost site for the Organics RFP. A. Philopoulos confirmed and explained if one of sites is not chosen then it will be decommissioned.</p>	
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Meeting adjourned at 7:35 PM

Next meeting is scheduled for 7:00 PM Thursday, September 10, 2020